

Bylaws of The Bengal Belle Boosters

ARTICLE I – NAME AND OBJECTIVES

Section 1.1 Name of Organization. The name of this organization shall be THE BENGAL BELLE BOOSTERS, herein referred to as the BOOSTERS or CORPORATION. The organization’s structure will be evaluated on a periodic basis.

Section 1.2 Objectives. The objective of the Bengal Belle Boosters is to promote community interest in the Drill Team of the A &M Consolidated High School (CHS) and to encourage enthusiasm, school spirit, dance achievement, high moral standards, and recognition of Belles and Belle Managers individually and as team members. Specific objectives also include:

Section 1.2a. Aid in financing the Drill Team of CHS with fund raising projects. Help to build business and money management skills through these projects.

Section 1.2b. Offer motivation for academic achievement and community service.

Section 1.2c. Provide exposure to the fine arts through dance, and at least once a year, offer our students education about and awareness of other places, people and cultures through travel.

Section 1.2d. Assist the Director of the Drill Team of CHS.

Section 1.2e. Cooperate with the CHS principal, the staff, the CSISD superintendent, and the Tiger Club.

ARTICLE II – PURPOSES AND TAX EXEMPT STATUS

Section 2.1 IRC Section 501 (c) (3) Purposes. The Bengal Belle Boosters is and will continue to be a Texas non-profit organization, operated exclusively for charitable, educational, and civic purposes, within the meaning of Section 501 (c) (3) of the Internal Revenue Code of 1954, as amended (or the corresponding provisions of any subsequent United States Internal Revenue laws).

No part of this organization will involve propaganda or otherwise attempt to influence legislation (except as provided by Section 501 (h) of the Internal Revenue Code of 1954, as amended). The organization also will not participate in, or intervene in (including the publishing or distributing of official statements or opinions or polls), any political campaign, including but not limited to non-partisan activities on behalf of any party or candidate for public office.

Section 2.2 Tax Exempt Status. The Corporation will be organized and operated in such a manner as to be a non-profit corporation exempt from United States federal income tax. The corporation, therefore, will operate without profit, with no part of its net earnings or assets to be distributed as a

dividend to, or for the benefit of any private individual. The Boosters will where authorized by law, issue contribution statements for donations of money, materials, time, labor, and services.

Section 2.3 Distribution of Assets. Upon the dissolution of this corporation, the assets of the Boosters that remain after payment, or provision for payment for all debts and liabilities of this corporation, shall be distributed for one or more exempt purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Such distribution shall be made in accordance with all applicable provisions of the state laws.

ARTICLE III - OFFICES

Section 3.1 Principal Office. The principal office of the Bengal Belle Boosters in the State of Texas is located in the City of College Station, Brazos County, at such place as may be determined by the Board of Directors.

Section 3.2 Registered Office and Agent. The corporation will have and will continuously maintain in the State of Texas, a registered office, at such place as may be determined from time to time by the Board of Directors. The Bengal Belle Boosters will also have and continuously maintain in the State of Texas, a registered agent, who will be designated by the Board of Directors and whose office will be identical with the registered office of the corporation in the State of Texas.

ARTICLE IV – MEMBERSHIP

Section 4.1 Eligibility. Parent(s) or guardians of the Belles and Belle Managers are eligible to be members of the Bengal Belle Boosters.

Section 4.2 Dates. Membership in the Boosters shall be from May 1 through April 30.

Section 4.3 Honorary Members. The Drill Team Director and the CHS Principal shall be honorary members of the Boosters.

Section 4.4 Voting. Persons who have paid their annual dues may vote on issues brought to membership.

ARTICLE V – FINANCES

Section 5.1 Fiscal Year. The fiscal year shall be June 1st through May 31st.

Section 5.2 Accounting. The books of the Boosters shall be kept in accordance with generally accepted accounting principles. A copy of the year-end financial report shall be made available to each member.

Section 5.3 Annual Dues. The Board of Directors shall set the rate for the annual dues and shall review this rate each year.

Section 5.4 Donations. Donations of any amount will be accepted within the meaning of section 501 (c) (3) of the Internal Revenue Code.

ARTICLE VI – BOARD OF DIRECTORS AND OFFICER ELECTION

Section 6.1. Management of the Organization. The activities, property, and affairs of the Boosters will be managed by its Board of Directors, who may exercise all such powers of the corporation and do all such lawful acts as are not prohibited by the statute, the Articles of Incorporation, or these Bylaws.

Section 6.2. Number, Election, and Tenure. The number of members that comprise the Board of Directors shall be no less than three (3) or more than twenty (20). Officers of the Boosters shall be members of the Board of Directors. New Directors shall be elected each year in the spring.

Section 6.3. Principal Officers. The officers shall be: President, First Vice-President-Fund Raising, Second Vice-President-Social, Secretary, Treasurer, Communications, Public Relations, Projects, Tiger Club Liaison, Belle Video.

Section 6.3a. The President of the Boosters is the Chief Executive Officer of the corporation and will be responsible for the day-to-day management of the Boosters and such duties as shall be established by the Board of Directors. He or she must have served at least one year on the Boosters Board of Directors.

Section 6.3 b. Any person who has been a member of the Boosters at least one year is eligible for an officer position.

Section 6.4 Board of Directors Meetings. Board meetings shall be held monthly as needed. Date and time of the meetings will be set at the first scheduled meeting after the election of new officers. Special meetings may be called at the discretion of the President or at the request of three (3) Board members.

Section 6.4.a. The President shall preside over the meetings of the Board of Directors. In the case of absence of the President, the First Vice President for Fundraising will preside over the meeting.

Section 6.4.b. The Secretary of the Boosters shall act as secretary at the Board of Directors meetings. In his or her absence, the presiding officer shall appoint another person to act as Secretary of the meeting.

Section 6.5 Nominating Committee.

Section 6.5.a. The President shall appoint the Nominating Committee, but he or she is not allowed to serve on said committee. The committee shall be formed by the first week of March. It shall consist of four (4) Board members and one (1) standing committee chairman. At least one member of the Nominating Committee shall have served on the previous year's nominating committee.

Section 6.5.b. A chairman shall be elected from within the Committee to accept the nominations from the Boosters membership.

Section 6.5.c. The Nominating Chairman shall inform members at a Boosters meeting that nominations are being accepted for all positions.

Section 6.5.d. Nominations shall be accepted up to five (5) days before the election.

Section 6.5.e. The Chair of the Nominating Committee shall ensure that all members who are interested in Board positions: 1: have paid current fiscal year dues; 2) have been contacted for their approval; and 3: have agreed to serve, if elected.

Section 6.5.f. Election of new officers shall be held at the Boosters meeting in April or May.

Section 6.6. Removal and Vacancies. Any officer of the Boosters may be removed from office for just cause by the affirmative vote of a majority of the Board of Directors. If the position of any member of the Board of Directors should become vacant, such vacancy shall be filled by a majority vote of the Board from a slate of nominees submitted by the Nominating Committee.

ARTICLE VII – DUTIES AND POWERS OF OFFICERS

Section 7.1. Officers. The officers of the Corporation shall have the same powers and duties generally ascribed to their respective positions, and such additional authority as the Board of Directors may establish. A standing committee representative may attend a Board meeting in the absence of a Board officer and will have full voting privileges at this meeting.

Section 7.1.a. The President: (1) shall be the Executive officer of the Boosters and shall preside at the meetings of the Boosters, the Board of Directors, and the Executive Committee; (2) shall be ex-officio of all committees, except the Nominating Committee; and (3) shall create special committees, with the approval of the Board.

Section 7.1.b. The First Vice President for Fund Raising: (1) shall plan and preside over the Boosters fund raising efforts; (2) shall assist the Director as she deems necessary for fund raising activities; (3) shall be the executive liaison to the Fund Raising Standing Committee; and (4) shall preside over meetings in the absence of the President.

Section 7.1.c. Second Vice President for Social Activities: (1) shall plan and preside over all Bengal Belle social events, such as the Pot Luck Supper, Football Tailgate, Christmas Party, Competition Meals, Spring Show Rehearsal Dinner, and the Year End Banquet; (2) shall be the executive liaison to the Social Standing Committee.

Section 7.1.d. Secretary: (1) shall be responsible for recording minutes of the Boosters Board Meetings and Board of Directors meetings; (2) shall keep minutes, agendas, and financial records for the Board and the Boosters; (3) shall keep accurate records of mailing lists and other documents necessary to the Board; and (4) shall attend to all correspondence not otherwise specifically delegated in connection with said meetings.

Section 7.1.e. Treasurer: (1) shall collect all dues and fund raising moneys for the Boosters and shall deposit these funds in the appointed depository in the name of the Bengal Belle Boosters; (2) shall submit a preliminary budget at the first meeting for Board approval; (3) shall be required to obtain two signatures on all checks disbursed over \$250.00; (4) shall obtain Board approval for all non-budgeted expenditures in excess of \$100 and (5) shall prepare a year-end report and submit it to the Board of Directors.

Section 7.1.f. Communications: (1) shall be responsible for notifying members of

Boosters meetings, Board meetings, and Executive Committee meetings either by e-mail, telephone, or mail at least five (5) days prior to meetings; (2) shall be the executive liaison to the Communications Standing Committee; and (3) shall assist, if deemed necessary, other Board members in making telephone calls to recruit volunteers for upcoming events.

Section 7.1.g. Public Relations: (1) shall make the public aware of Bengal Belle activities by providing the media with pictures, articles, and notification of events; (2) shall assist the Fund Raising Committee in promoting upcoming events; (3) shall work with other booster groups to promote Bengal Belles; (4) shall assist the Belle Social Officers on goodwill missions with area schools; (5) shall assist the Tiger Club liaison; (6) shall promote attendance at the meetings of the Boosters; (7) shall assist the President with promoting Belles among CHS officials; (8) shall enhance internal public relations thorough distribution of newsletters and announcements; and (9) shall be the executive liaison to the Public Relations Standing Committee.

Section 7.1.h. Projects: (1) shall assist the Director by coordinating costumes, props, uniform inventory, and repairs; (2) shall be available to the Director and other committees on an “as needed” basis; (3) shall seek Board approval for funding of projects that involve Boosters funds; (4) shall be the executive liaison to the Projects Standing Committee. (5) shall order Booster Apparel and Spirit Items for team members and team families.

Section 7.1.i. Tiger Club Liaison: (1) shall serve primarily as the Tiger Club liaison; (2) shall assist the Board as a liaison to other school entities outside of this organization as deemed necessary.

Section 7.1.j. Belle Video Producer: (1) shall produce the Belle Video for the Year-End Banquet; (2) shall be the executive liaison to the Belle Video standing committee; (3) shall select, with Board approval, the video company to produce the video; and (4) shall work with the selected video company to assure that the video is ready for the Year-End Banquet.

Section 7.2 Reports. All Board officers and committee chairs will distribute a written report to their successors within two (2) weeks of the election of new officers.

ARTICLE VIII – EXECUTIVE COMMITTEES

Section 8.1. Executive Committee. An Executive Committee, composed of the President, First Vice-President, Second Vice-President, Secretary and Treasurer, shall have the powers of the Board of Directors between meetings. The actions of the Executive Committee shall be submitted to the Board for ratification at its next meeting.

Section 8.1.a. The Executive Committee shall meet only when emergency or immediate action is deemed necessary and as called by one member of the Executive Committee and/or the President.

Section 8.1.b. A majority of Executive Committee members shall constitute a quorum.

ARTICLE IX – STANDING COMMITTEES

Section 9.1 The following Standing Committees shall be appointed:

Section 9.1.a. Fund Raising: (1) shall assist the Vice President of Fundraising in planning, executing, and reporting on fund raising projects; (2) will be in charge of fund raising activities in the absence of the First Vice-President.

Section 9.1.b. Social: (1) will assist the Second Vice President of Social in planning, executing, and reporting on social events; (2) will be in charge of social events in the absence of the Second Vice President.

Section 9.1.c. Belle Video: (1) may include a representative from each class; (2) shall assist the Belle Video officer with the Belle video for the Year-End Banquet; and (3) shall collect photos and videos throughout the year from Belle activities and submit them on a monthly basis to the Belle Video officer.

Section 9.1.d. Communications: (1) will assist the Communications officer with necessary notifications to members.

Section 9.1.e. Public Relations: (1) will assist the Public Relations officer with public relations duties that he or she deems necessary.

Section 9.1.f. Projects: (1) will assist the Projects officer as necessary in uniform inventory, repairs, props, and costume designs or any other projects that the Board deems necessary; and (2) will be in charge of projects in the absence of the Projects officer.

ARTICLE X – MEETINGS

Section 10.1. Regular Meetings. Meetings of the Bengal Belle Boosters shall be monthly as needed. Date and time of the meetings will be set at the first scheduled meeting after the election of new officers.

Section 10.2. Special Meetings. Special meetings may be called at the discretion of the President before school starts, before competition, after new Belles are chosen, and at any time the President or Belle Director deem necessary. The Executive Committee should give a 5-day notice to the membership of the special meetings.

Section 10.3. Notice of Meeting. Members of the Boosters shall be notified of the time and place of the meetings of the organization by e-mail, U.S. mail, or telephone at least five (5) days in advance of the meeting. Notices of forthcoming meetings may be given in such form as may be authorized by the Board members, from time to time, at a regularly convened meeting.

Section 10.4. Voting and Quorum. At meetings of the Boosters, motions shall be approved by a 2/3 vote of the members present a regular or special meeting. At least seven (7) Boosters must be present to constitute a quorum.

Section 10.5. Proxies. Each member of the Boosters shall be entitled to one vote, in person or by proxy. All proxies must be in written form and submitted to any Board member and may be withdrawn at any time.

Section 10.6. Rules of Order. Robert's Rules of Order shall govern the proceedings of all meetings, insofar as such rules are not inconsistent with or in conflict with the Articles of Incorporation, the Boosters Bylaws, or with provisions of the law.

ARTICLE XI – SCHOLARSHIP(S)

Section 11.1 Committee. A committee of three (3) to five (5) non-Senior Boosters and the Drill Team Director will accept nominations and confirm eligibility for scholarship(s) to be awarded to a senior Belle or Belles. Eligible applications will be forwarded to an outside selection committee that will choose recipient(s) based on the criteria approved by the Board.

Section 11.2. Eligibility. To be eligible for consideration Belle must:

- A. Be a senior
- B. Exemplify the spirit, talent, and high moral standards.
- C. Have performed at all Belle functions, except for an excused absence.
- D. Have never been on academic probation.
- E. Have demonstrated commitment to school spirit, as evidenced by a willingness to be a positive influence in student life in general.

Section 11.3. Number of Awards. The Scholarship Committee will direct the Selection Committee to award no less than three (3) recipients, with no award being less than \$250.00.

ARTICLE XII – MISCELLANEOUS PROVISIONS

Section 12.1. Loans. Loans to the Belle Director and/or to Officers of the Belle Boosters are prohibited. The Corporation cannot make any loans to its directors, officers, or members.

Section 12.2. Compensation. No director or officer will receive compensation for his or her services from the Boosters, except as may qualify by law as a gift of time or services to the organization. However, directors and officers may be reimbursed for reasonable expenses, properly incurred on behalf of the Belle and/or Boosters activities.

Section 12.3. Indemnification. The Corporation will defend, indemnify, and hold harmless any present or former director or officer of the Boosters against all expenses (including attorney's fees and court costs), judgments, liabilities, fines, costs of settlements and interest imposed upon, or reasonably incurred by such director or officer in connection with any claim action, lawsuit, or proceeding filed, asserted or threatened against him or her for being or having been a director or an officer, provided, however, that no director or officer will be defended, indemnified, or held harmless with respect to

any matters in which he or she has committed grossly negligent or intentional acts of willful misconduct. The defense, indemnification, and holding harmless extends to the heirs, legatees, and legal representatives of each person entitled to such defense, indemnification, and holding harmless hereunder and will not be deemed exclusive of any rights to which any person seeking defense, indemnification, or being held harmless may be entitled under these bylaws or any agreement, principle of law, or otherwise. The Boosters shall be entitled to reimbursement of all sums paid hereunder in the event of a judicial determination of gross negligence, intentional acts, or willful misconduct.

ARTICLE XIII – AMENDMENTS

Section 13.1 Voting. The Bylaws of this organization may be amended at any regular meeting by a 2/3 vote of the voting members present, provided the membership receives a one month notice before action is taken.

Section 13.2. Presenting Amendments. The Board of the Boosters or any two Boosters can recommend amendments to the Bylaws and present them to the Board of Directors and then for ratification at a regular Boosters meeting.

CERTIFICATION

I, _____, Secretary of the Bengal Belle Boosters, do hereby certify that the forgoing Bylaws of the Bengal Belle Boosters is a true copy of the Bylaws adopted by the Board of Directors and the Bengal Belle Boosters at regular meeting held on _____.

President

Attest: _____, Secretary

Revised, March 5, 2012

Changes in the Bylaws of The Bengal Belle Boosters

March 5, 2012

Comparing the Two Bylaws Documents

New Bylaws-Revised March 5, 2012

Section 1.2 – Removed Belle Boys

Section 4.1 – Removed Belle Boys

Section 4.1 – Removed In addition, any person who is sincerely interested in active participation and embraces the objectives of the Boosters may become a member.

Section 7.1.c – Removed Belle Retreat
Removed Decorations Committee

Section 7.1.c – Added – (1) Football Tailgate
(1) Spring Show Rehearsal Dinner

Section 7.1.e – Removed Fall

Section 7.1.e – Added – over \$250.00

Section 7.1.h – Added – (5) shall order Booster Apparel and Spirit Items for team members and team families.

Section 9.1.c – Removed Decorations Section

Removing Section 9.1.c – Changed the remaining order

Section 9.1.d became 9.1.c

Section 9.1.e became 9.1.d

Section 9.1.f became 9.1.e

Section 9.1.g became 9.1.f

Section 9.1.c – Changed shall to may

Section 9.1.f – Added (1) Projects officer *as necessary*

Section 11.1 – Changed five to *three* and seven to *five*

Section 11.3 – Changed no more to *no less*

Original Bylaws-Last Amended May 21, 2001

Section 1.2 – recognition of Belles, Belle Managers, and Belle Boys

Section 4.1 - Belles, Belle Managers, or Belle Boys are eligible

Section 4.1 – In addition, any person who is sincerely interested in active participation and embraces the objectives of the Boosters may become a member.

Section 7.1.c – such as the Belle Retreat
- Standing Committee and Decorations Committee.

Section 7.1.e – preliminary budget at the first fall meeting

Section 7.1.e – two signatures on all checks disbursed

Section 9.1c – Decorations: (1) will assist the Social Chair and the Second Vice President of Social with decorations at social events.

Section 9.1.d – (1) shall include...

Section 9.1.g – Projects: (1) will assist the Projects officer in uniform

Section 11.1 – A committee of five (5) to seven (7)

Section 11.3 – to award no more than three (3)